



THE ROYAL SELANGOR POLO CLUB

BYE-LAWS as at 30th September 1990

The bye-laws of the Club are designed for the safety and convenience of members. They should be read carefully and strictly complied with at all times.

1. House & Grounds

- (a) Motor vehicles must at all times give way to horses and a speed limit of 15 km/hour must be strictly observed. Drivers should keep a sharp look out for loose or tethered horses or horses which may not be under complete control. No sounding of motor vehicle horns on Club grounds.

Motor vehicles may only be parked in the park beside the main entrance or in the car park adjacent to the Clubhouse.

- (b) With the exception of veterinary surgeons on duty under no circumstances may cars be driven to the stables or the riding school unless fodder or heavy tack is being delivered or collected.
- (c) No dogs or other pets are permitted in the Clubhouse and are allowed in the grounds only when they are on a lead and provided they are not noisy, aggressive or unruly. Under no circumstances are they allowed loose in the Club's compound.
- (d) Children must at all times be under the surveillance and control of their parents or other adult directly responsible for their safety and for ensuring that they do no damage to the Club's property or cause an accident to riders. Children are permitted in the Clubhouse only if accompanied by an adult and provided they do not disturb members.
- (e) Children under the age of 18 years are not permitted to sit at the bar after ordering their refreshments.
- (f) Only members of the Club and their expressly invited guests are allowed in the Clubhouse and the surrounding area

bounded by the hedge. No horses may be brought into the hedged area and drive-in porch and no ball games are allowed in the vicinity of the Clubhouse.

- (g) No children under the age of 16 years are allowed to play darts.
- (h) Except in circumstances permitted by law, no gambling whatsoever is permitted on Club premises.
- (i) Members and guests are expected to be properly dressed at the Club premises. Sleeveless vests (singlet) and skimpy shorts are considered improper attire for males in the Clubhouse and will not be allowed.
- (j) Members are not permitted to bring and consume their own alcoholic beverages on Club premises unless the prior approval of the Bar Member / Committee Member is obtained.
- (k) No riding of bicycles in an unruly manner on the Club premises.

2. Prevention of Accidents

- (a) All members under 16 years of age must wear properly designed protective headgear at all times when riding. Adult members are strongly recommended to wear protective headgear particularly for fast work.
- (b) No member under the age of 16 is permitted to ride outside the grounds unless accompanied by an adult who is a competent rider. (Adult members are advised against riding out alone as the risk of a fall is greater outside the grounds due to the presence of cars, dogs, wire and other obstructions and the consequences of a fall while unaccompanied could be serious.)
- (c) All horses traveling in opposite directions should pass right hand to right hand.



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- (d) No children under 7 years are permitted to ride on the main track.
- (e) Horses being ridden or walked from the stable area to the exercise tract, polo field and jumping paddock must use the entrance for horses and in no circumstances the entrance for cars.
- (f) All bottles and glasses taken for the Clubhouse must be returned to the bar to avoid injury to horses. Parents must ensure that their children observe this bye-law.
- (g) No riding is permitted on main roads.
- (h) Members are not permitted to ride unaccompanied on the track on either privately-owned or Riding School horses unless they are in possession of a Riding Fitness Certificate. All members, with the exception of those who are actively playing polo, have passed a barrier test, competed in jumping, cross-country, etc, events, or are otherwise deemed qualified by the Chief Instructor, are required to take a test. Tests can be arranged through the general office.
- (i) Riders are strictly prohibited from trotting or cantering their mounts in the stable area and the access road leading to the sand paddock and the track.
- (j) Horses being led in any area of the Club premises must be walked only and must be led with a lead rope.
- (k) Riders who wish to lead another horse while riding on any part of the grounds must ensure that they lead the unmounted horse with a lead rope.
- (l) Save for the provision relating to grazing in the paddock, horses shall under no circumstances be allowed to graze untethered on any part of the Club premises. Members are

strongly advised against letting their horses loose in areas outside the Club premises to prevent accidents.

3. Exercise Track

- (a) Members must, at all times, ride round the exercise track surrounding the polo ground in an anti-clockwise direction.
- (b) Horses being ridden slowly must keep to the outside of the track, permitting faster moving horses to overtake on the inside of the track. This is consistent with the M.R.A. Ruling for the use of race tracks.
- (c) Members shall not ride more than two abreast and no member shall gallop his horse on the track unless and until it is safe to do so. Members overtaking must do so gradually and with due care and consideration for riders.
- (d) No gallops are permitted in the morning after 8.00a.m. and in the afternoon after 4.00p.m.

4. Barrier Test

- (a) Members applying for Barrier Tests or MARA written test must submit their applications one (1) month before the date of the run to the Racing Captain.
- (b) Only approved riders and those who have passed their Barrier Tests are allowed to gallop at all Turf Clubs.

5. Racing

All owners and riders must comply with the rules and regulations laid down by MRA and MARA.



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6. Polo Ground

- (a) The polo ground is out of bounds at all times to all members except when organized polo practice chukkas are arranged.

Members who wish to learn to play polo or to practice may stick and ball in the areas in the east side of the ground. Access to the east side of the ground should only be via the exercise track and permitted riding area.

- (b) Riding on the polo field is allowed only in the areas shown on the plan.
- (c) The practice areas may only be used when the green or yellow signs are displayed at the track entrance.
- (d) All balls used for practice must be removed from the polo ground and exercise track after play to avoid injury to horses.
- (e) Horses waiting to play polo must be kept in the stalls under the trees in the area south of the Clubhouse and not inside the exercise track.

7. Upper Sand Paddock

The upper sand paddock is primarily for exercising / schooling of horses. Members lunging their horses in this paddock must be prepared to share the area with other riders. Jumping / Dressage competitions will also be held in this paddock.

8. Riding Instruction

Members using the Club's riding school horses or ponies whether under instruction or for exercise or experience shall, at all times, comply with the instructions of the riding instructors.

(a) Hard Hats

All are advised to wear the correct head-gear for safety. Those members under 16 years of age and all members wishing to take jumping lessons must wear one.

(b) Footwear

Leather shoes with laces are acceptable but correct footwear such as Jodhpur boots, Polo/Hunting long boots or Rubber long boots specially manufactured for riding are safer and add to the comfort of the rider. No sandals, gym shoes, or high-heeled fashion shoes are permitted.

(c) Clothing

Slim fitting jeans are acceptable but Jodhpurs (for use with Jodhpur boots) or Breeches (for use of long boots) will add to the comfort and safety. Loose fitting trousers will lead to sore legs and poor grip. Loose fitting "tops" or shirts should be tucked inside the waistband of Jodhpurs.

(d) Accessories

Valuables should not be carried or worn. For safety no large belt buckles, chains or any item with sharp edges should be worn.

(e) Club Membership

A membership receipt must be produced before lessons may be booked.

(f) Blood Chit

Must be signed by all persons wishing to ride at the Club, or by parent/guardian on behalf of minors.



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(g) Lesson Booking

Lessons should be booked in advance and should be made for a regular day and time each week.

(h) Riding Fees

Due end of each month on receiving bill, to be paid at the Club Office.

(i) Cancellation of Lessons

Notice for cancellation of a lesson must be given to the instructor or the Club office in writing or by telephone within 48 hours in advance.

Riding School Tel. 03- 42523913
Club Office Tel. 03- 42564531 / 03- 42570508

(j) Late Arrival

Members not present at the stated time when their lesson is to begin will be presumed not to be coming and the horse/pony may be allocated to another rider.

(k) Allocation of Horse

The instructor will allocate the rider with a horse each lesson and there must be no “swapping” unless given permission by instructor.

(l) Spectators

Must not distract any horse or rider during a lesson. In the event of a fall, the instructor will be in sole charge and decide any action to be taken.

(m) Hiring

A school horse may occasionally be hired out to a capable rider for one month at a time and may be hired if preferred for mornings or afternoons only. The rider must be experienced and approved by the instructor.

Anyone under the age of 16 may not ride off the Club premises unless accompanied by an adult. Anyone hiring a school horse may not gallop it or jump it unless under instruction. In the mornings the horse/pony must be back to the stable by 9.00a.m. and in the afternoons by 7.00p.m. If the hired mount is lame or cannot be ridden, a replacement horse will be provided if available.

(n) Safety

Check saddlery and girth before mounting. Mount and dismount in enclosed arena. After dismounting run stirrup irons up the leathers and do not let go of your reins until the syce takes your horse.

(o) Warming-Up

No horse/pony should be ridden above a walk for at least 5 minutes and must be allowed to walk for at least the last 5 minutes to cool off.

(p) Out-Rides

When riding with a group under supervision no rider may leave the group and must remain in order behind the instructor. Failure to do this will mean the rider is losing control over his horse and shall not be allowed to ride out until he has gained more experience riding in class lessons or private lessons. Lessons may only be given by the officially appointed Riding School Instructors or their substitutes when the instructors are on holiday or absent due to illness.



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(q) Riding Lessons

Members are only permitted to obtain lessons in riding or race riding through the riding school of the Club. Members are not permitted to conduct such lessons at the Club premises.

- i) No charge for cancellation made more than 48 hours in advance of a scheduled lesson.
- ii) The full fee will be charged for failure to cancel a lesson, and for cancellations made less than 48 hours in advance.
- iii) Those absent without notice for a period of more than 2 weeks shall have their names removed from the book.
- iv) Riders or, in the case of small children, parents must initial the register in the Riding School Office, failing which, no dispute will be entertained in respect of billing.

9. **Covered Riding School**

- (a) Preference in the use of the covered riding school is given to members taking part in a riding lesson under the officially appointed riding instructor.

Other members are permitted to use the school during such lessons only if all the following conditions are satisfied :-

- i) it is raining;
- ii) there are not more than six (6) horses or ponies in the school;
- iii) they obtain the instructor's consent.
- iv) they remain in position in the column of riders and in the same direction as the riders under instruction.

- (b) No unruly horses will be permitted to join a lesson and the instructors have the right to require any member to remove himself and his horse from the school during a lesson
- (c) Members may use the riding school at any time the officially appointed riding instructors are not present and at this time shall ride in a considerate manner passing right hand to right hand. Faster horses shall keep to the centre of the school.
- (d) Member's syces may exercise their horses in a covered school only when no lesson is taking place and only when not more than five members are in the riding school.
- (e) Loose horses are not permitted in the covered riding school at any time unless under direct supervision. They may, available for use by all members at times as stated. Preference in the use of the riding school paddock is given to the riding school.
- (f) Stick and ball is not permitted in the covered school under any circumstances.

10. **Livery**

Members wishing to place their horses on livery with the riding school may do so subject to the availability of stables and acceptance by the school. The following charges and conditions will apply :-

Livery Charges : Per month RM1,500.00 includes:-
Feeding, syce, shoeing, stable rental and teeth filing.

Owners will be charged separately for:-

1. Deworming;
2. Clipping; and
3. Vet Fees.



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Owners must provide their own tack and riding should only take place between the following hours:-

7.00a.m. - 10.00a.m.
3.00p.m. - 6.45p.m.

In order that the syces can fulfill their duties satisfactorily owners are not allowed to ride outside the above hours. Owners wishing to ride on public holidays must be responsible for doing their own saddling, washing and feeding.

Livery of private horses with the school can be terminated at one month's notice from either party.

11. Stables

- (a) The stables mean all the areas where the horses are stabled whether privately-owned horses or Club Riding School horses but would exclude Riding School Paddock, Covered Paddock, Schooling Paddock and Grazing Paddock.
- (b) The allocation, management and general control of the stables shall be exercised by a Stable Manager appointed by the Committee. The Stable Manager will follow the policy laid down from time to time by the Committee.
- (c) Members who have been allocated stables but who wish to be considered for re-allocation must submit their written request for the same to the Stable Manager, failing which no representation will be entertained.
- (d) Only Ordinary or Subscribing Members are eligible to lease stables from the Club. The monthly rental chargeable to members shall be decided by the Committee from time to time and includes the provision of sawdust, light and water.

- (e) The lease of a stable shall be terminated at one month's notice on either side. The Committee may, at any time, require a member to change his stable and may require him to give up a stable entirely.
- (f) A returnable deposit of an amount decided by the Committee from time to time shall be made in respect of each stable leased by a member.
- (g) Members wishing to apply for stables shall make such application in writing to the Stable Manager together with payment for half the amount of the deposit required. As soon as a stable becomes available it shall be offered to a member who has made such application. If a member accepts such stable he shall forthwith pay the balance of deposit and the monthly rental whether or not he occupies the stable. The purchase of a horse does not entitle a member for allocation of stable automatically.
- (h) In the allocation of stables preference shall be given to members who regularly ride their own horses. The Committee may give consideration to the use to which horse will be put when allocating stables and, where more than one stable is applied for, may take into account the number of members of a family who rode. Save in exceptional circumstances no member shall be entitled to more than three stables.
- (i) If a member, who has been allocated a stable, does not occupy it for a period of two (2) months the allocation will be cancelled unless he can satisfy the Committee that he has hired and is continuing to try to obtain a horse. The allocation will be automatically cancelled if the stable is not occupied by the member's own horse within 2 months. Members are not permitted to lease or sub-lease their stables.
- (j) No horse or pony shall be brought into or removed from the stable nor may any horse/pony be moved from one stable to another without the permission of the Stable Manager. The



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Committee reserves the right to have any horse/pony removed or destroyed if brought in without authority after due warning is given and when such warning is ignored. It shall in any case impose a fine on the member concerned. A member will be held responsible for the actions of his syce in this regard.

- (k) A member occupying a stable shall be responsible for ensuring that his syce maintains it in a clean and hygienic condition including the drains, the areas in front of the stable and the feed room he uses. Member should ensure that the sides and back of the stables (especially the corners) are left clear of sawdust at least once a week in order to minimize the risk of infection from an accumulation of dirt.
- (l) Members who stable their horses within Club premises shall purchase all fodder supplies from the Club.
- (m) The Club will ensure proper maintenance and repairs of the leased stable. Members shall not put up fixtures, fans, etc. without written application to the Stable Manager and written consent from the Stable Manager.
- (n) Installation fees at members' own expenses.
 - i) a monthly standard electricity to be paid by owners.
 - ii) When a member relinquishes the stables, the fan and fittings will have to be surrendered to the Club.
 - iii) When a member moves his horse from a stable to another he is allowed to remove the fan that he has installed in his previous stable but he has to re-apply to the Stable Manager should he wish to install a ceiling fan in the new stable.
 - iv) Members who installed ceiling fans in their stables before June 1998 are allowed to remove their fans when

they vacate their stables, but may not be permitted to sell their fans to the next stable occupant.

- v) In the event that more than one member on the waiting list simultaneously be offered stables, one with a ceiling fan and one without lots should be cast between them to arrive at a decision.
- vi) Members with fans must provide overhead safety netting in their stables.
- (o) The Club is empowered to instruct members to vacate allotted stables as and when extra stabling is required for visiting tournaments, horse shows, etc. Alternative accommodation will be arranged by the Club for members' horses required to be moved by the Club.
- (p) A stable fee, the amount of which shall be decided by the Committee from time to time, in addition to the monthly rental, returnable deposit and other charges already imposed, shall be paid to the Club by the member in respect of each stable allocated."
- (q) Members who have been with the Club for more than 10 years and actively playing polo with a polo handicap of (0) and above may request for a fifth stable at the Club. However, the approval is subject to the discretion of the Committee."
- (r) Subject to the discretion of the Committee, no stallion will be allowed to be brought into and stabled in the Club premises.



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12. Syces

- (a) A member wishing to employ a syce must obtain permission from the Secretary of the Club.
- (b) Members are responsible for the behavior and actions of their syces and must ensure that they maintain the horses, stables, stable area and feed rooms in a fit and tidy condition and that they do not mistreat the horse. Shouting and excessive noise by syces must be avoided since this disturbs both members and horses.
- (c) Privately employed syces must obey all reasonable instructions of the Manager, Stable Manager, Committee and Mandore pertaining to the cleanliness of the stables and stable area. The Stable Manager will pass all but very minor instructions through the owner, provided the owner is available.
- (d) The Committee on recommendation of the Disciplinary Sub-Committee reserves the right to require any member to dismiss his syce for misbehavior or persistent failure to comply with the rules and bye-laws of the Club or the proper instructions given to him by the Manager, Stable Manager, Committee or Mandore and syces dismissed under this bye-law shall not be permitted to be employed thereafter in the Club by another member. A member who refuses to comply with the Committee's instruction is liable to face disciplinary action.
- (e) A member wishing to employ another member's syce must obtain permission from the previous employer.
- (f) Syces wishing to ride must take a riding test conducted by Club officials. Syces must wear correct head-gear and footwear when riding.

13. Ownership of Horses

- (a) If any member's horse is, in the opinion of the Committee, being ill-treated or is not being properly looked after and its owner does not immediately take steps to remedy the situation on receiving instructions from the Committee to do so, the Committee reserves the right to take over the management of the horse, to have the horse removed from the stable, or to have it destroyed.
- (b) All horses will be dispatched by the use of humane killer and under no circumstances should be given to syces for disposal. This is in accordance with MARA rules.
- (c) Movement of horses in or out of the Club must be arranged in advance with the Stable Manager of the Club Office.

14. Disciplinary Action

Members in breach of the Club's Rules and Bye-Laws will be given a written warning on the first occasion. A fine of Rm50.00 will be imposed on the second occasion and will be required to make a written explanation on the third occasion why such member should not be suspended or expelled from the Club.

15. Accounts

- (a) The Royal Selangor Polo Club reserves the right to impose interest at the rate of 1% in respect of unpaid accounts due for 30 days or more and a fine of an amount to be determined by the Committee. Members with outstanding bills of more than 60 days will not be allowed to participate in polo matches, amateur races or any riding competition.



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- (b) Notwithstanding bye-law 15(a), the Club will only extend credit facilities to each member of an amount not exceeding the amount of deposit placed with the Club by the said member.

16. Polo Bye-Laws

(a) Chukka List

- i) The chukka list should be signed up before 3.00p.m. on each polo practice day so that chukkas can be arranged on time. Players are to indicate in the appropriate columns in the chukka list the chukka in which they wish to play, particularly if they are unable to come early.
- ii) Cancellations must be made before 3.30p.m.
- iii) Players who fail to turn up on time or to cancel their bookings will be penalized and will also be required to pay full fees for the chukkas booked in their names.
- iv) On weekends or during tournaments, those who fail to turn-up on time or to cancel their chukkas without prior notice will be penalized with heavier penalties which will be decided by the Polo Sub-Committee.
- v) The Polo Captain is responsible for arranging the chukkas, team make-up and the number of chukkas to be played for each day's program. His decision is final. Where this responsibility is deputed to a player, then that player's decision is final.
- vi) Only the Polo Captain or his representative is allowed to arrange the chukka board.

(b) Chukka & Tournament Fees

- i) A fee per chukka will be levied for every chukka booked by a player, such sum to be determined by the Committee from time to time.
- ii) Any player signing the chukka list on behalf of another player shall be responsible for the fees due if the player he or she signed for is late or fails to turn up for the chukka.
- iii) Players shall pay participation fees for every tournament they participate in if so decided by the Committee.

(c) Polo Attire

- i) Polo helmets with proper safety straps and knee-caps must be worn for all games.
- ii) Players must have a white and red jersey or t-shirt available for all games.
- iii) Dress for polo will be:

weekdays –	breeches, Jodhpurs or jeans of sober colors;
weekends -	white breeches and long brown boots are compulsory.

(d) Behaviour on the Field

- In order that games can be played in an orderly and gentlemanly manner, the following code of conduct must be observed:
- i) Players shall not argue with or abuse the umpires;
 - ii) Players shall not intimidate other players or the umpires;



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- iii) Players must obey their team captain's instructions. Team captains will be appointed for each side in every chukka.

(e) Time Wasting

- i) Players are to mount their ponies promptly in between chukkas.
- ii) The first chukka will start at 5.30 p.m. during weekdays and 4.30 p.m. during weekends unless otherwise notified by the Polo Captain.

(f) Horses

- i) All playing ponies must be fit and sound. Lame ponies shall not be permitted to play.
- ii) A pony showing vice, or not under proper control shall not be allowed in the game.

(g) Horse Tack

All polo ponies are to have proper tack. Protection of ponies by boots or bandages on all four legs is compulsory.

(h) Mistreatment of Horses

The use of sharp spurs when riding is forbidden. Players are not allowed to hit their horses with polo stick or to treat their horses in any way that may be considered cruel.

(i) Treading-In

All players must tread-in after the games are over. This is especially important when the ground is soft. The co-

operation of all concerned will be much appreciated by those who enjoy playing on a well prepared ground.

j) Umpires

- i) The umpire is given full control of the game. He or she must start the chukka as soon as the bell is rung.
- ii) Every player must umpire on his/her pony when requested by the Polo Captain.

(k) Competency of Players

The Polo Sub-Committee shall determine the competency of a player before he or she is allowed to play in a Club chukka or tournament. Beginners will be allowed to play only during weekdays in specially designated slow chukkas. Their participation during weekends, when permissible, will be in the early chukkas only.

(l) Guest Players

Participation of any guest player in any Club games must be by prior approval of the Polo Sub-Committee. Members introducing guest players are responsible for their guests' chukka fees.

(m) Polo Field

No stick and ball is allowed in the designated playing area at any time except before a game on polo days. An automatic fine of Rm50.00 will be imposed on anyone seen riding or doing stick and ball within the area marked as the Polo Field proper.



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(n) Playing Conditions

The Grounds Member and the Polo Captain shall jointly decide whether the ground is playable or not. In case of disagreement, the President / Vice-President or any member of the Committee not being a member of the Polo Sub-Committee or Ground Sub-Committee shall have the casting vote.

(o) Participation in Invitation Tournament

- i) Polo Players are required at all times to give their loyalty to the Club by electing to represent the Club foremost in Invitation Tournaments. Polo players who are also members of other polo clubs but who spend the majority of their time playing at the Royal Selangor Polo Club are also required to do likewise.
- ii) Polo players may play for teams of other polo clubs only when they have not been selected to represent the Royal Selangor Polo Club or after obtaining permission from the Committee.

(p) Use of Horses by Replacement Player

If for any reason a polo player turns up late, fails to be present or is unable to play in the tournament, then his horses are to be made available for use by a replacement player who shall be selected by the Polo Captain.

(q) Disciplinary Action

- i) If in the opinion of the Polo Sub-Committee any player interferes with or upsets the polo organization affecting the games of other players then disciplinary action will be taken against the player.

- ii) Disciplinary action will be taken against any player who infringes any of the Polo Bye-Laws.

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